Start an IM conversation from an email in the Outlook 2013 client

- 1. Open the Inbox and select a message with the desired contact as a recipient or sender. Make sure the recipient is available
- 2. In the People pane, hover the mouse pointer over the person's name or picture.(avatar)
- 3. On the menu that appears, click the 🔍 icon
- 4. Your chat window will open



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Greg Matwijszyn;	
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